

HARRISON CENTRAL SCHOOL DISTRICT

50 Union Avenue, Harrison, New York 10528

Web Page: www.harrisoncsd.org

Telephone : (914) 835-3300

APPLICATION FOR SUBSTITUTE TEACHING

Date: _____

Name _____

Last First Middle

Other Name(s) _____

(Please provide any additional information regarding maiden name, change of name, use of an assumed name or nickname which is necessary to enable a check of your work or school records.)

Address _____

E-Mail Address _____ Telephone No. _____ Social Security No. _____

N.Y.S. Retirement System Member? Yes No If yes, please indicate number _____

Have you ever been dismissed or asked to resign from a position? Yes No If yes, please explain _____

Have you ever been convicted of a crime other than a minor traffic violation? Yes No If yes, please explain on a separate sheet, citing date, offense and disposition of case.

Have you been fingerprinted? Yes No If yes, where? _____ Date _____

Are you a U. S. Citizen? Yes No If no, are you legally eligible to work? Yes No

Do you have any disability which would prevent you from performing, with or without accommodation, those activities involved in the position for which you are applying? Yes No

NEW YORK STATE TEACHER CERTIFICATES

Area or Subject	Date Issued	Number	Perm.	Prov.	C.Q.

SUBSTITUTE AREA: Check area(s) of certification. Check other areas of capability **ONLY** if **EXPERIENCED** and **COMPETENT** in those subjects.

SUBJECT AREA	CERT.	EXPER'D.	SUBJECT AREA	CERT.	EXPER'D.
Art	()	()	Music: Elem. Instru.	()	()
Business: (Shorthand, Type, Law, Bkkpg., etc.)	()	()	Elem. Vocal	()	()
Computers	()	()	Music : Sec. Instru.	()	()
Elementary	()	()	Sec. Vocal	()	()
English	()	()	Physical Ed. : Elem.	()	()
Health	()	()	Sec.	()	()
Home Economics	()	()	Remedial Reading	()	()
Industrial Arts	()	()	Science: Biology	()	()
Languages: French	()	()	Chemistry	()	()
Latin	()	()	Earth Science	()	()
Spanish	()	()	Physics	()	()
Italian	()	()	Social Studies	()	()
Library/Media	()	()	Special Education	()	()
Mathematics	()	()	Other: Specify	()	()
			_____	()	()

EDUCATIONAL PREPARATION

<u>NAME OF COLLEGE</u>	<u>LOCATION</u>	<u>DEGREE</u>

TEACHING EXPERIENCE

<u>SCHOOL</u>	<u>LOCATION</u>	<u>DATES</u>	<u>GRADES</u>

SUBSTITUTE TEACHING EXPERIENCE

<u>SCHOOL</u>	<u>LOCATION</u>	<u>DATES</u>	<u>GRADES</u>

OTHER WORK OR RELATED PROFESSIONAL EXPERIENCE

(Business, trades, summer occupations)

Dates	Firm or Institution	Nature of Work	Full Time Employment	Summers, Vacation Periods, etc.

REFERENCES

Give the names of three persons who have closely observed your work as a professional or as a student. Recommendations by present and former superintendents, principals, or other supervisors are preferred in the case of experienced teachers or supervisors. Beginning teachers should include practice teaching supervisor's recommendations.

	1	2	3
Name			
Official Position			
Present Address (Include Zip Code)			
Area Code/Tel No.			

My signature below authorizes the Harrison Central School District to conduct a background investigation and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal convictions, driving records, previous employers and educational institutions, personal references, professional references, and other appropriate sources. I waive my right of access to any such information, and without limitation hereby release the Harrison Central School District and the reference source from any liability in connection with its release or use.

Furthermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon in considering my application, and I understand that any omission or false statements made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Harrison Central School District.

Signature of applicant _____ **Date** _____

The Harrison Central School District, Harrison, New York 10528, does not discriminate on the basis of age, religion, creed, ethnic origin, marital status, race, color, sex, veteran status, disability or handicap. This policy of non-discrimination includes the recruitment, hiring and advancement of employees; salaries, pay and other benefits, or educational programs.