The background features a large, light gray watermark of the Harrison Central School District logo. The logo is circular with the text "HARRISON CENTRAL SCHOOL DISTRICT" around the perimeter. Inside the circle, there is a stylized "H" and "C" intertwined, with a book and a torch below them. The words "EQUITY", "ACCESS", "RIGOR", and "STABILITY" are also visible around the inner edge of the circle.

**Harrison Central School District**

***Booster Clubs***

***Working together to ensure their viability and vitality***

Harrison High School

Sirius Black Box Theater

November 6, 2014

Louis N. Wool, Ed.D.

Superintendent of Schools



## *Outcomes for tonight's meeting*

- What is the appropriate role of a booster club?
- How can we facilitate booster club support of interscholastic and extracurricular programs?
- What are the district's expectations for booster clubs in raising funds for district teams or co-curricular activities?
- How can booster clubs work collaboratively to limit working at cross purposes?
- Is there an opportunity for booster clubs to collaborate to reduce overhead and redundancy?
- What are green light, yellow light, and red light activities for booster clubs?

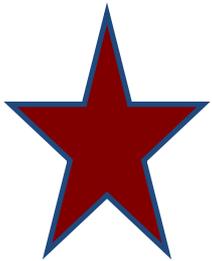


**The district must ensure that fundraising activities associated with clubs and teams comport with the district mission, board policy, insurance requirements, and most importantly, the health, safety and well-being of all students.**



# Sustaining a Booster Club: The Significance of Bylaws

- Parents often cycle out of booster club participation
- How can we ensure that institutional memory is not held by one or a small number of individuals?
- What are the key issues that should be addressed in by-laws?
- How do bylaws protect individuals from liability?



The district will require each booster organization to operate as a nonprofit 501(c)(3) organization and to adhere to board policy in providing gifts and/or financial donations for the express purpose of supporting a particular team or extracurricular activity.



# Essential elements of Bylaws

- Who can be a member?
- Election to the executive board?
- Description of Executive Board Function/Length of terms?
- Decision-making authority?
- What is the process to determine how funds raised/distributed and for what purposes?
- CONTRACTS, CHECKS, DEPOSITS AND FUNDS?
- Ex officio membership to the executive board
- Alignment with the district's core values



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# Guidelines, questions, gray areas and no way!

- Who should the booster club executive board consult prior to engaging in fundraising for a particular purpose?
- What is the role of a coach/advisor in requesting funding or equipment from booster organization?
- How can the booster clubs partner with the district to support field trips?
- How can we limit the personal liability of booster club members?
- What are appropriate ways to raise funds and fundraising activities that are problematic?



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