

**HARRISON CENTRAL SCHOOL DISTRICT  
2019/20 BUDGET DEVELOPMENT CALENDAR  
Meetings Will Be Held In LMK Library**

Week of 11/26/18		Budget Information provided to all administrators
1/4/19		Budget detail from all principals/administrators, along with supporting data due in the Office of the Assistant Superintendent for Business (non-staffing)
1/22-1/30/19		Superintendent holds individual meetings with administrators (Staffing)
<b>2/27/19</b>	<b>BOE</b>	<b>Board meeting/Budget Work Session #1 &amp; Superintendent's Budget Overview</b>
3/1/19		Draft budget to entire Board
3/5/19		Draft budget to Citizen's Budget Committee
3/5/19 - 7:15 p.m.	CBAC	CBAC & Superintendent's Budget Overview/Work Session #1
3/1/19		District must file its Tax Levy Limit Calculation to SED and OSC.
<b>3/13/19</b>	<b>BOE</b>	<b>Board meeting/Budget Work Session #2</b>
3/19/19 - 7:15 p.m.	CBAC	CBAC Work Session #2
<b>3/27/19</b>	<b>BOE</b>	<b>Board meeting/Budget Work Session #3 (If needed)</b>
4/2/19 - 7:15 p.m.	CBAC	CBAC Work Session #3 (If needed)
Dates of Publication: 4/5/19 - 1 <sup>st</sup> 4/19/19 - 2 <sup>nd</sup> 5/3/19 - 3 <sup>rd</sup> 5/17/19 - 4 <sup>th</sup>		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote/Election. Must advertise 4 times within 7 weeks with the first legal notice published at least 45 days before the Annual Budget Vote (45-49 days). Notice should appear in 2 general circulation newspapers.
Dates of Submission: 4/22/19 - 1 <sup>st</sup> 5/16/19 - 2 <sup>nd</sup> 6/10/19 - 3 <sup>rd</sup>		Campaign expense statements to be submitted by candidates 30 days before election 5 days before election 20 days after election
4/22/19		Submission of petitions for propositions to be placed on the ballot Submission of petitions for Board of Education candidates by 5 p.m.
4/24/19-5/20/19		Absentee ballots available
<b>4/24/19</b>	<b>BOE</b>	<b>Adoption of budget by Board of Education</b>
4/25/19 Must be submitted to SED the day after Board adoption of budget, but no later than 4/29/19		Transmission of Property Tax Report Card to NYS Education Department and local newspapers of record  Budget to printer
5/1/19-5/7/19		Budget & required documents available to voters upon request at least 7 days before Budget Hearing & on the website and in the school buildings and public libraries at least 14 days before vote District newsletter mailed to community
<b>5/8/19</b>	<b>BOE</b>	<b>Public Budget Hearing (must be 7-14 days prior to vote)</b>
5/9/19-5/14/19 Must be mailed the day after the public hearing on the budget, but no later than 5/14/19		Six day budget notice mailed to all qualified voters
5/21/19		Annual Meeting Statewide Budget Vote & Board of Education Election