

HARRISON CENTRAL SCHOOL DISTRICT
2018/19 BUDGET DEVELOPMENT CALENDAR AND ELECTION INFORMATION
Meetings Will Be Held In LMK Library

Week of 11/20/17		Budget Information provided to all administrators
1/3/18		Budget detail from all principals/administrators, along with supporting data due in the Office of the Assistant Superintendent for Business (non-staffing)
1/23-1/29/18		Superintendent holds individual meetings with administrators (Staffing)
2/13/18 - Tuesday	BOE	Board meeting/Budget Work Session #1 & Superintendent's Budget Overview
2/16/18		Draft budget to entire Board
2/27/18		Draft budget to Citizen's Budget Committee
2/27/18 - 7:15 p.m.	CBAC	CBAC & Superintendent's Budget Overview/Work Session #1
3/1/18		District must file its Tax Levy Limit Calculation to SED and OSC.
3/7/18	BOE	Board meeting/Budget Work Session #2
3/13/18 - 7:15 p.m.	CBAC	CBAC Work Session #2
3/21/18	BOE	Board meeting/Budget Work Session #3 (If needed)
4/3/18 - 7:15 p.m.	CBAC	CBAC Work Session #3 (If needed)
Dates of Publication: 3/30/18 - 1 st 4/13/18 - 2 nd 4/27/18 - 3 rd 5/11/18 - 4 th		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote/Election. Must advertise 4 times within 7 weeks with the first legal notice published at least 45 days before the Annual Budget Vote (45-49 days). Notice should appear in 2 general circulation newspapers.
Dates of Submission: 4/16/18 - 1 st 5/10/18 - 2 nd 6/4/18 - 3 rd		Campaign expense statements to be submitted by candidates 30 days before election 5 days before election 20 days after election
4/16/18		Submission of petitions for propositions to be placed on the ballot Submission of petitions for Board of Education candidates by 5 p.m.
4/18/18-5/14/18		Absentee ballots available
4/18/18	BOE	Adoption of budget by Board of Education
4/19/18 Must be submitted to SED the day after Board adoption of budget, but no later than 4/23/18		Transmission of Property Tax Report Card to NYS Education Department and local newspapers of record Budget to printer
4/25/18-5/1/18		Budget & required documents available to voters/on website at least 7 days before Budget Hearing & 14 days before vote District newsletter mailed to community
5/2/18	BOE	Public Budget Hearing (must be 7-14 days prior to vote)
5/3/18 Must be mailed the day after the public hearing on the budget, but no later than 5/9/18		Six day budget notice mailed to all qualified voters
5/15/18		Annual Meeting Statewide Budget Vote & Board of Education Election