

# YEARBOOK

## Reminiscence 2010 Harrison High School

It's amazing how quickly they grow up...

The Reminiscence 2010 staff at Harrison High School is now accepting orders for personal dedications in the 2010 yearbook, so it's time to choose photos and start working on your message of congratulations, pride and love.

**Sharing your pride is easy:**

1. Decide the size and the design of your dedication

(Templates included in this package are actual size)

2. Collect the photos you want to use and compose the message to fit the dedication space
3. Read all instructions for dedication submission
4. Complete the Dedication Order Form
5. Make a convenient and easy payment for your dedication online:

**[www.yearbookordercenter.com](http://www.yearbookordercenter.com) (enter code 14799)**

You may access the link directly from the Harrison High School website  
All payments are being handled by our publisher Herff Jones Yearbooks

6. Send all photos and copy to:

**Attn: Yearbook**

Harrison High School  
255 Union Avenue  
Harrison NY 10528

The deadline for receipt of completed dedication materials is **December 14th, 2009**

\*\*\*The Reminiscence 2010 staff cannot guarantee that space will be available until that date\*\*\*

Dedications will be accepted in the order in which they are received

Dedication materials received after the pages are filled or after the due date will be returned immediately

*The yearbook staff is pleased to offer you this opportunity to honor your student and to support the 2010 Harrison High School Reminiscence yearbook.*

 **HERFF JONES®**

# Dedication Order Form

Please complete and return this advertising contract (or a copy of it) with the photos and text for your dedication

Parent/Purchaser's Name \_\_\_\_\_

Student's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_ Daytime Phone \_\_\_\_\_

Is this ad supposed to be kept confidential? yes  no  E-mail Address \_\_\_\_\_

Copy/ Text (\*\*Please submit a typed copy to ensure accuracy\*\*)

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I agree to the terms and guidelines stated in this contract \_\_\_\_\_ Customer signature \_\_\_\_\_ Date \_\_\_\_\_

## Instructions for Submission

- Select the dedication size you wish to purchase; then, using the sample layouts choose the design number within that size that you would like used for your student's dedication in the yearbook.

### Photos

- Each dedication contains a number of photos; supply enough pictures to fill the photo blocks in the dedication you chose. If you include extra pictures, our staff will decide which one(s) to exclude without notifying you.
- Decide which picture you want in which photo block in the design. A vertical photo blocks require "up and down" images and horizontal photo blocks require "left to right" images.
- Using a pencil, write softly on the back of the picture the photo block number in

which you want the picture to appear. If you do not number the photos, our staff will place the photos attractively.

- DO NOT send original copies of any photo you value; we cannot guarantee its return. Instead, submit a photo quality copy of any picture you cannot replace. We do not recommend computer generated ink jet photo images on plain white paper and cannot be held responsible for the quality of the reproduction if you submit a photo in this manner.
- We cannot use photos which have been cut, glued or taped to paper.
- Please DO NOT submit collages. They do not reproduce well and we cannot be responsible for the image quality problems that may arise.

### Text

- The words you want to include in your dedication are called "copy." Please write (print) your copy legibly on the dedication order form, you also need to type it on a separate sheet and attach it to the order form.
- We will choose a font/typeface for the copy when we design your ad. We will correct grammar, punctuation and spelling errors unless otherwise instructed.
- Take into account the size of your ad when writing your message to your student. A large quantity of text in any ad will end up being set in small type which may not be easy to read.